

DIREZIONE RISORSE UMANE

Selection and Development Human Resources Department – Via Università 4, Modena

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Selection and Development
Human Resources Department

JOB TITLE: fixed-term research technologist at Università degli Studi di Modena e Reggio Emilia – Dipartimento di Educazione e Scienze Umane – Reggio Emilia, by the Law 2010/240 article 24-bis.

POST TYPE AND GRADE: fulltime and part time fixed-term contract; contractual level and financial position: D/D3.

PUBLIC SELECTION by qualifications and examinations (written and oral exams).

BASIC FUNCTION: Support to the management, planning, monitoring and reporting of the activities of the PNRR project: ITSERR; facilitation, enhancement of research and matching of the skills present within the working group.

APPLICATION DEADLINE: **twentieth day following that of publication on the PA Recruitment Portal <https://www.inpa.gov.it/> - 1:00 pm (Italian time).**

AIMS OF POSITION

ITSERR – Italian Strengthening of the ESFRI RI RESILIENCE is a project financed with funds from the PNRR in whose consortium, led by the CNR, the University of Modena and Reggio Emilia is a partner. The project aims to create tools and resources to support research activity in the field of religious sciences.

MAIN DUTIES AND RESPONSIBILITIES

- Offer support to the reporting of the activities of the PNRR project: ITSERR.
- Support the detailed planning of the project activities of the University of Modena and Reggio Emilia within the PNRR project: ITSERR.
- Support the coordination of the project activities of the University of Modena e Reggio Emilia as part of the PNRR: ITSERR project, interacting with the teaching, research and technical-administrative staff involved.
- Participate in the preparation of reports on the progress of ITSERR activities. Support the dissemination activities of the results achieved.
- Support Trans-National Access activities organized by the project.
- Support project impact measurement activities.
- Participate in the management, planning and monitoring of the PNRR project: represent the working group at meetings at regional, national and European level; support the scientific manager in the management of human resources involved in the implementation of project activities.
- Support in drafting technical reports.
- Offer assistance in the selection of materials, tools, goods and services needed by all the University operating units involved in the implementation of the project in collaboration with the Scientific Responsible.

ADMISSION REQUIREMENTS

Candidates must have the following academic requirements by the selection announcement deadline:

1) degree ex D.M. 270/2004 belonging to class L-16, L-18, L-33, L-36, L-41, L-40 or equivalent by law and equivalent to these for the purposes of participation in public competitions; master's degree ex D.M. 270/2004 belonging to class LM-56, LM-77, LM-16, LM-82, LM-87, LM-52, LM-62, LM-63, LM-81, LM-88, LM-90 or equivalent by law and equivalent to these for the purposes of participation in public competitions;

2) particular professional qualification demonstrated by at least 2 proven experiences, with a total duration of at least 24 months, gained over the last 3 years with respect to the date on which this procedure is announced, in the planning and management of national research projects and/ or European at Research Centers, Universities or other public and private research institutions. Alternatively, the appropriate professional qualification can be demonstrated by possession of a PhD;

Candidates holding a foreign degree must have their degree recognized as the equivalent of an Italian degree. The degree-equivalency application form is available at <http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>

The overall requirement are available in the extended version of the selection announcement. Further qualifications will be valued.

The Administration guarantees fairness and equal opportunities for men and women in terms of work access and contractual conditions.

APPLICATION AND DEADLINE

To apply is required the payment of a non-refundable contribution of 10 (ten) Euros, as a forfeit coverage of the selection process expenses. Payment must be made by Pica - Piattaforma Integrata Concorsi Atenei.

Application allowed only electronically by PICA - Piattaforma Integrata Concorsi Atenei, available at the following link: <https://pica.cineca.it/unimore/> penalty of exclusion within the twentieth day following that of publication on the PA Recruitment Portal <https://www.inpa.gov.it/> - 1:00 pm (Italian time).

The guideline to submission is on line at <https://pica.cineca.it/unimore/file/LineeGuidaCompilazioneDomandaPICA.pdf>

Before the deadline it is possible to save the application in draft form. The date of submission is certified by the electronic system, that will send a receipt by mail. After the deadline, it will be no more possible to edit and submit the electronic form. To each application will be assigned an ID number, which has to be used for following communications together with the competition code.

The ID number must also be kept for the purposes of communications by the University that require, for privacy reasons, to omit the name of the recipient of the communication.

The date and the time of submission is certified and proven by the electronic system, that will automatically send a receipt to the applicant's mail, after the submission of the application. In case the applicant will not receive the message, he has to contact the technical support at the link at the bottom of the page <https://pica.cineca.it/unimore/>

Any further information on the submission of the application can be required by email (ufficio.selezioneassunzione@unimore.it) or telephone (+39 059 205 6447 - 6445 - 6075) to Ufficio Selezione e Sviluppo Risorse Umane

Candidates are admitted to the selection procedure conditionally.

Should any of the requirements not be met, candidates may be excluded from the selection procedure at any moment, even after they have taken the tests.

EXAMINATION TESTS

Candidates are selected by qualifications and a written and an oral examinations as specified:

- 1) PNRR funding lines aimed at scientific and technological research.
- 2) Regulation of the purchase of goods and services in the public administration.
- 3) Preliminary planning techniques and methodologies (WBS, PERT, GANTT, budget) and project risk analysis.
- 4) Project economic management techniques and methodologies (CBS, load analysis, cost control).
- 5) Project monitoring techniques and methodologies.
- 6) Knowledge of the most common computer equipment and applications (Office Automation software, Internet and e-mail), knowledge of the English language.

These tests are aimed at verifying the candidate's technical and professional skills, the maturity of thought, the cultural knowledge and the theoretical practical aptitudes relevant to this vacancy.

The times of the examinations will be published, as notification, on the University's web site at the address <http://www.unimore.it/bandi/PersTA-Diari.html> at least 10 days beforehand. No further notice will be given.

Any candidates not coming to the examination will be deemed to have waived their place, regardless of the reason.

Candidates must show a valid ID document before being admitted to the examinations.

The official call in the extended version and application form are available on the following link: Recruitment Portal "inPA" - <https://www.inpa.gov.it/> - University's "Albo online" - <http://www.unimore.it/bandi/PersTA-Bandi.html> - University's web server - <http://www.unimore.it/bandi/PersTA-Bandi.html> - and on the website Pica - <https://pica.cineca.it/unimore/>

LA DIRIGENTE
(dott.ssa Maria Raffaella INGROSSO)
Firmato digitalmente ai sensi del Dec. Lgs. N. 82/2005