

UNIMORE  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA**DIREZIONE ORGANIZZAZIONE, PROGRAMMAZIONE E SVILUPPO RISORSE UMANE**

Ufficio Reclutamento Personale Tecnico Amministrativo, Interinali e CEL

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*Published on the online public notices board of the University*

## THE MANAGER

HAVING REGARD TO Law No. 168 of 9 May 1989;

HAVING REGARD TO Laws No. 59 of 15 March 1997 and No. 127 of 15 May 1997 as amended by Law No. 191 of 16 June 1998;

HAVING REGARD TO Presidential Decree No. 445 of 28 December 2000;

HAVING REGARD TO Legislative Decree No. 82 of 7 March 2005 on the Digital Administration Code, as amended and supplemented;

HAVING REGARD to Law No. 240 of 30 December 2010, in particular Arts. 18 and 22 as amended and supplemented;

HAVING REGARD TO Decree-Law No. 192/2014, converted into Law No. 11 of 27 February 2015;

HAVING REGARD TO the current University Regulation for the award of grants for research activities;

HAVING REGARD TO law No. 120 of 11 September 2020 converting, with amendments of Leg. Decree No. 76 of 16 July 2020 'Urgent measures for simplification and digital innovation' and in particular Art. 19;

HAVING REGARD TO Decree-Law No. 36 of 30 April 2022, converted with amendments by Law No. 79 of 29 June 2022 'Further Urgent Measures for the Implementation of the National Recovery and Resilience Plan (NRRP)';

GIVEN the Legislative Decree 198 of 29.12.2022 entered into force on 30/12/2022 "Urgent provisions regarding legislative deadlines (so-called milleproroghe decree)" converted into law no. 1 of 24/02/2023;

GIVEN the Legislative Decree 215 of 30.12.2023 which entered into force on 31.12.2023 "Urgent provisions regarding regulatory deadlines (so-called milleproroghe decree 2023)";

GIVEN the Legislative Decree 71 of 31.05.2024 which entered into force on 01.06.2024 "Urgent provisions in regarding sport, educational support for students with disabilities, for the regular start of the 2024/2025 school year and regarding university and research";

HAVING REGARD TO Legislative Decree No. 198 of 11 April 2006: 'Code of equal opportunities between men and women, pursuant to Article 6 of Law no. 246 of 28 November 2005', as amended by Law No. 162 of 05 November 2021;

HAVING REGARD TO the Interministerial Decree of 7 December 2021 adopting the guidelines aimed at fostering equal gender and generational opportunities, as well as the employment inclusion of persons with disabilities in public contracts financed with NRRP and NPCI (National Plan for Complementary Investments);

HAVING REGARD to Regulation (EU) 2021/241 of the European Parliament and of the Council of 12 February 2021 establishing the Recovery and Resilience Facility (RRF Regulation) with the specific objective of providing Member States with financial support to to achieve the milestones and reform and investment objectives set out in their recovery and resilience plans;

HAVING REGARD to the National recovery and resilience plan (PNRR) presented to the European Commission on 30 April 2021 pursuant to art. 18 of Regulation (EU) no. 2021/241, approved by decision of the ECOFIN Council of 13 July 2021 and notified to Italy by the General Secretariat of the Council with note LT161/21, of 14 July 2021;

HAVING REGARD to Regulation (EU) 2018/1046 of 18 July 2018, which establishes the financial rules applicable to the general budget of the Union, which amends Regulations (EU) no. 1296/2013, n. 1301/2013, n. 1303/2013, n. 1304/2013, n. 1309/2013, n. 1316/2013, n. 223/2014, n. 283/2014 and decision n.541/2014/EU and repeals regulation (EU, Euratom) n. 966/2012;

HAVING REGARD to Article 17 of Regulation (EU) 2020/852 which defines the environmental objectives, including the principle of not causing significant harm (DNSH, "Do no significant harm"), and the Communication from the

EU Commission 2021/C58/ 01“Technical guidance on the application of the 'do no significant harm' principle under the Recovery and Resilience Facility Regulation”;

HAVING REGARD to the transversal principles envisaged by the PNRR, such as, among other things, the principle of contribution to the climate and digital objective (so-called tagging), the principle of gender equality and the obligation to protect and enhance young people;

HAVING REGARD TO the Guidelines defined by the Ministry of University and Research for M4C2 system initiatives, approved by Ministerial Decree No. 1141 of 7 October 2021, shared with the NRRP Steering Committee dedicated to education and research;

CONSIDERING THAT Italy's Recovery and Resilience Plan is made up of 6 missions and 16 components for total interventions amounting to 191.5 billion euros under the "RRF" recovery and resilience mechanism and 30.04 billion from the complementary national fund "FNC" and that, in this context, each central administration owner of interventions envisaged in the PNRR coordinates the relative ones management activities, as well as their monitoring, reporting and control;

HAVING REGARD TO the National Research Program 2021-2027, approved with CIPE Resolution no. 74/2020 (Official Gazette General Series no. 18 of 23 January 2021);

HAVING REGARD TO the decree-law of 6 May 2021, n. 59, converted, with amendments, by law 01/07/2021, n. 101 containing "Urgent measures relating to the Complementary Fund to the National Recovery and Resilience Plan and others urgent investment measures", under which the National Investment Plan is approved complementary aimed at integrating the interventions of the National Recovery Plan with national resources e resilience for a total of 30,622.46 million euros for the years from 2021 to 2026 and, in particular, Article 1 "National plan for investments complementary to the National recovery and resilience plan" which in paragraph 2 shows the list of interventions financed with the resources of the Plan and letter i) provides that "as regards the total 500 million euros for the years from 2022 to 2026 to be entered, for the amounts and years indicated, in the pertinent chapters of the estimates of the Ministry of University and Research referring to the following program e intervention: 1. Research initiatives for innovative technologies and pathways in the health and welfare sector: 100 million euros for each of the years from 2022 to 2026”;

CONSIDERING the Directorial Decree 6 June 2022, n. 931 of the MUR, issuing a Notice for the concession funding for research initiatives for innovative technologies and pathways in the health sector e welfare funded from the resources provided by the Fund complementary to the National Recovery Plan and Resilience, as identified by the decree-law 06/05/2021, n. 59, converted, with modifications, by law 1 July 2021, no. 10;

GIVEN the art. 7, paragraph 2 of the aforementioned ministerial notice which states: "For the purposes of admissibility of the proposal, the latter must provide that: [OMISSIS] at least 40% of the staff hired or in any case recipients of scholarships or temporary research determined to be female. To this end, the notices for the recruitment of new staff include appropriate clauses aimed at the inclusion, as necessary requirements and as further reward requirements of the offer, of criteria aimed at promoting female employment, pursuant to the provisions of art. 47 "Equal opportunities, generational and gender, in PNRR and PNC public contracts" of the Legislative Decree. 31 May 2021, n. 77 converted into law 29 July 2021, n. 108”;

CONSIDERING that the Ministry of University and Research (MUR) has approved the “ANTHEM: AdvANced Technologies for Human-centred Medicine” project with funding granting decree no. 1983 of 09/12/2022 as part of the investments envisaged by the Fund complementary to the National Recovery and Resilience Plan (PNC);

CONSIDERING that within the scope of the aforementioned Notice, a proposal for a Research and Innovation Program entitled "AdvANced Technologies for Human-centred Medicine - ANTHEM, proposal code PNC0000003 (hereinafter "R&D Program") was presented and financed. This Research and Innovation Program includes Cascading Calls for subjects external to the ANTHEM project;

CONSIDERING that the University of Bergamo based in Bergamo, in via Salvecchio n. 19, in its capacity as Spoke, as per the "R&D Program" in implementation of the provisions of the HUB ANTHEM Foundation, has approved the cascade tender for Spoke 1 (Provision of the General Director rep. 133/2024 of 08/07/2024), concerning "Cascade call for industrial research and experimental development activities in collaboration between companies and research organisations”;

CONSIDERING that the Spoke n. 1 University of Bergamo has approved with provision of the Director General rep. 133/2024 prot. 1359954 of 08/07/2024 the cascading call on the topic “Data and technology driven diagnosis and therapies”;

CONSIDERING that following the evaluation operations referred to in the Notice, as per the Provision of the Director General rep. n. 192/2024 of 02.10.2024, the selection operations of the projects admitted to financing from the University's CUP B53C22006700001 funds were approved and which with the same provision of the Director General rep. n. 192/2024 of 02.10.2024, the University of Bergamo, in the person of its legal representative, in its capacity as Spoke 1 has assigned to the University of Modena and Reggio Emilia the financing for the implementation of the project called "SHIELD ”;

CONSIDERING that the University of Modena and Reggio Emilia, as lead proponent, has requested to be admitted to the granting of the non-repayable loan under the ANTHEM project cascade call: AdvANced Technologies for

Human-centred Medicine PNC0000003 – CUP B53C22006700001– Spoke Leader 1 “Data and technology driven diagnosis and therapies” for collaborative industrial research and experimental development activities between companies and research organisations, with the project proposal entitled "Sicurezza ed Efficienza nella Gestione degli Archivi in Anatomia patologica ", acronym "SHIELD" - Topic 4. This project involves the participation, as partners, of Logimatic Components & Consulting Srl;

GIVEN the Financing Agreement between the University of Bergamo in its capacity as Spoke 1 and the University of Modena and Reggio Emilia, awarded the financing for the project called "SHIELD" as Lead Partner in partnership with Logimatic Components & Consulting Srl;

HAVING REGARD TO the Grant Terms and Conditions;

GIVEN the Directorial note of the Department of Medical and Surgical Sciences our ref. nr. 325648 dated 02 December 2024 about a research grant within the Research project “Sicurezza ed Efficienza nella Gestione degli Archivi in Anatomia patologica” (SHIELD) within the Research program “ANTHEM: AdvANced Technologies for Human-centrEd Medicine”, National plan for investments complementary to the PNRR (PNC, established with the decree-law of 6 May 2021, n. 59, converted by law n. 101 of 2021), research initiatives for innovative technologies and paths in the healthcare and welfare sector, Initiative code: PNC0000003, National Complementary Plan (PNC) Financed by MUR - Ministry of University and Research, Investment I.1 – Decree Directory no. 931 of 6 June 2022 – Notice for the granting of funding for research initiatives for innovative technologies and paths in the health and care sector (CUP B53C22006700001);

## DECREES

### Art. 1

#### *Number of research grants*

**Within the Research program “ANTHEM: AdvANced Technologies for Human-centrEd Medicine”, National plan for investments complementary to the PNRR (PNC, established with the decree-law of 6 May 2021, n. 59, converted by law n. 101 of 2021), research initiatives for innovative technologies and paths in the healthcare and welfare sector, Initiative code: PNC0000003, National Complementary Plan (PNC) Financed by MUR - Ministry of University and Research, a selective public procedure is announced, by qualifications and interview, for the assignment of 1 “senior grant” to carry out research (hereinafter research grant) at the University of Study of Modena and Reggio Emilia, in the research location better specified hereinafter.**

**This kind of research grant is reserved towards persons with a particular scientific qualification and significant and documented experiences into the research’s field (apprenticeship and internship are excluded) demonstrated by participation in publications of results or achievement of patents.**

The Administration ensures equal rights and opportunities between men and women for the assignment of the grant in question.

### Art. 2

*Location, subject area, research title, general aims of research, tutor, interview programme and title subjects*

#### **LOCATION: Modena (ITALY)**

LOCATION	Disciplines and/or academic disciplines in which the candidate's qualifications must specifically refer	TUTOR
Department of Medical and Surgical Sciences	MEDS-04/A (Pathology); IBIO-01/A (Bioengineering); IEGE-01/A (Business and Management Engineering); IJET-01/A (Electrical Engineering); IIND-02/A (Applied Mechanics); IIND-03/A (Mechanical Design and Machine Construction); IIND-03/B (Design Methods for Industrial Engineering); IIND-04/A (Manufacturing Technologies and Systems); IIND-05/A (Industrial Mechanical Plants); IINF-01/A (Electronics); IINF-04/A (Systems and Control Engineering); IINF-05/A (Information Processing Systems);	Professor Albino ECCHER

	<p>INFO-01/A (Informatics); MATH-05/A (Numerical Analysis); MATH-03/B (Probability and Mathematical Statistics); BIOS-10/A (Cellular and Experimental Biology); MEDS-24/A (Medical Statistics); MEDS-26/A (Biotechnology and Methods in Laboratory Medicine)</p>	
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The aims and title of the research, the interview programme and the subjects of the qualifications of the selective procedure for the attribution of the above research grant are the following:

**Title of research:**

Safety and Efficiency in the Management of Archives in the Pathology Laboratory, within the Research project “Sicurezza ed Efficienza nella Gestione degli Archivi in Anatomia patologica” (SHIELD) within the Research program “ANTHEM: AdvANced Technologies for Human-centrEd Medicine”, National plan for investments complementary to the PNRR (PNC, established with the decree-law of 6 May 2021, n. 59, converted by law n. 101 of 2021), research initiatives for innovative technologies and paths in the healthcare and welfare sector, Initiative code: PNC0000003, National Complementary Plan (PNC) Financed by MUR - Ministry of University and Research, Investment I.1 – Decree Directory no. 931 of 6 June 2022 – Notice for the granting of funding for research initiatives for innovative technologies and paths in the health and care sector (CUP B53C22006700001).

**Aims of research:**

Participate in the structuring and implementation of automated management of pathological anatomy archives, in order to validate the use of a mechanical and automated prototype for the recovery of paraffin blocks, that allows saving time, improving sample management accuracy and reducing diagnostic times. In particular, the candidate must participate with an active role in the collection, processing of data and their scientific dissemination.

**Interview program:**

The bioengineering, bio-infomatic and bio-statistical field with particular reference to the automation of production processes in the context of archiving biological samples embedded in paraffin.

*Art.3*

*Duration, renewal and amount of the research grant*

The grant has an initial duration of **12 months**. It may be renewed for a period not less than one year to a maximum of six years. The grant can be awarded, or renewed, also for a duration of less than one year, but in any case, not less than six months, only in order to carry on research projects whose expiration date wouldn't allow to cover a one year grant.

(The total duration of) the relationship that has been established is for a term pursuant to the laws and regulations in force, including any renewals, may not exceed six years, excluding the period in which the grant was assigned simultaneously with a PhD, within the limit of the legal duration of the relative course.

The renewal of the grant is decided by the Centre Council according to the procedures provided by art. 9 of the University Regulations for the provision of grants to carry out research.

A period abroad is envisaged of no longer than one year within the two-year period, at one or more qualified Universities or research institutes.

The yearly total of research grant is **Euro 30.116,00 net of social security contributions to be paid by the Administration**. The amount of the grant is paid to the beneficiary in monthly instalments.

In terms of social security, the grants in question apply the provisions referred to in art. 2, paragraphs 26 and following, of Law August 8 1995, no. 335 and subsequent modifications and supplements. The grant holder must register for the separate management of Social Security and National Insurance contributions.

*Art. 4*

*General admission requirements*

**This selection is open to applicants who have completed a PhD or an equivalent qualification abroad or a postgraduate specialty program of medical area or those who are in possession of a master's degree (DM 270/2004) belonging to one of the LM-18, LM-21, LM-25, LM-29, LM-31, LM-33, LM-32, LM-40, LM-44, LM-6, LM-18, LM-82, LM-9 classes and equivalent by law to these supported with a professional scientific curriculum adequately sufficient to carry out research, supported with a professional scientific curriculum adequately sufficient to carry out research, with the exception of permanent staff of universities,**



government research and experimentation institutions and agencies, the National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA) and the Italian Space Agency (ASI), as well as degrees issued by scientific post graduate institutions that have been recognized as equivalent to the title of Doctor of Philosophy in accordance with Article 74, fourth paragraph, of Presidential Decree of July 11<sup>th</sup> 1980, n. 382.

**For the purposes of participating in the call for applications in question, in addition to the above, the following additional qualifications are required:**

- at least no. 5 publications meeting the Civr criteria;
- at least no. 12 months of research activity (research grants, scholarships, contracts) at universities or research institutions.

As regards the degrees obtained at foreign universities, in the lack of an equivalent qualification, the candidate must request recognition of the suitability of his/her degree obtained at a foreign university. This request must be made within the body of the admission's application to the selection procedure itself.

In such cases, the request must be accompanied by the necessary documentation to enable the Examining Committee to evaluate the suitability of the qualification (e.g. declaration of value *in loco* issued by the competent Embassy).

Persons who are excluded from voting for any reason cannot be accepted for the selection procedure.

Candidates cannot have neither criminal proceedings nor criminal sentences in progress. The Administration reserves itself the discretionary opportunity to weigh the crimes committed, in order to protect its good name and image. In any case, candidates are expressly required to indicate in the entry application eventual criminal sentences in his/her charge, even not definitive, and/or pending trials in his/her charge.

Foreign nationals must also possess the following requisites:

- a. enjoy civil and political rights in the country to which they belong or from which they originate;
- b. except for holders of Italian nationality, be in possession of all the other requirements provided for citizens of the Republic;
- c. have an adequate knowledge of the Italian language.

Candidates must be in possession of such requirements at the date of expiry of the term established in the notice of this selective procedure for the presentation of the entry application.

Candidates are accepted for the selective procedure with certain reservations.

The Administration may order exclusion from the selective procedure due to lack of prescribed requisites at any time as long as such exclusion is duly motivated.

The following will determine automatic exclusion from the selection process:

1. lack of applicant's signature, as provided by art. 5;
2. failure to comply with the respect of the deadline and/or the procedures for submitting;
3. failure to meet the requirements referred to in this article.

Pursuant to article 18 of Law 240/2010 contracts in any professional capacity cannot be awarded by the University to individuals who have any degree of relationship or are in any way connected, up to the fourth degree included, with a professor employed at the centre or the facility requesting the activation of the contract, or with the Rector, General director, or a member of the Board of Directors of the University.

The research grant cannot be awarded to the winning candidate who follows a degree course or second-cycle or specialization school degree or university master.

#### Art. 5

#### *Applications and deadline*

**The application must be filled in and submitted only electronically by PICA - la Piattaforma Integrata Concorsi Atenei, available at the link: <https://pica.cineca.it/unimore/> penalty of exclusion within 30 days starting from the day after the publishing of the notice on the University "Albo online", at 1:00 pm (Italian time).**

**The University will remain closed from Wednesday 25 December 2024 to Monday 6 January 2025 inclusive, therefore the Office's activities will resume its activities on Tuesday 7 January 2025. However, it will be possible to apply through the platform Pica even on closing days.**

Whenever the deadline date is a public holiday, the deadline will be on the first working day coming (art. 2963 - 3

c.).

**The PICA platform is accessed via SPID or PICA account. In the case of using LOGINMIUR credentials, it is recommended to verify that they are active**

**Applications submitted in different ways by the PICA platform will not be accepted.**

The guideline to submission is on line at: <https://pica.cineca.it/file/LineeGuidaCompilazioneDomandaPICA.pdf/>.

Before the deadline it is possible to save the application in draft form. Once the procedure for completing and sending the application has been successfully completed, the computer system automatically sends a receipt to the candidate's e-mail address certifying the date and time of submission of the application; in case of non-receipt, contact the Cineca support service, via the link at the bottom of the page <https://pica.cineca.it/unimore/>. Since the Pica platform is managed by the Cineca consortium, for any problem of a technical nature it is necessary to contact Cineca promptly and directly, via the direct link present both on the general page of the competitions and on the page of each individual competition, by clicking in the box bearing the wording " For technical problems, contact support".

The Human Resources Selection and Development Office has no competence for solving technical-IT problems. Any further information on the submission of the application can be required by e-mail ([ufficio.selezioneeassunzione@unimore.it](mailto:ufficio.selezioneeassunzione@unimore.it)) or telephone (+39 059 205 6445-7078-6450-6447) to Ufficio Reclutamento Personale Tecnico Amministrativo, Interinali e CEL.

The Administration disclaims all liability for the dispersion of notices due to inexact indication of addresses by candidates or failure or late notification of any changes in addresses indicated in the application, or for any telematics mis-deliveries, which are attributable to third parties, accidental occurrences or *force majeure*.

**The submission application must be filled in in each part following the electronic guidelines and the applicants shall declare, under their own responsibility (D.P.R. 28 December 2000, n. 445):**

- a) name, surname and tax code;
- b) date and place of birth;
- c) citizenship. In the case of non-EU citizens, indicate whether you already have or have started the procedures to obtain a valid residence permit;
- d) residence and domicile, if different from residence;
- e) contact details for any communication (including the certified e-mail address, if available);
- f) holding of the degree (bachelor's diploma prior to Ministerial Decree 509/99 or specialist degree pursuant to Ministerial Decree 509/99 or master's degree pursuant to Ministerial Decree 270/04), the grade obtained, as well as the date and the University from which it was obtained or the qualification academic qualification obtained at a foreign university, equivalent to the Italian qualification, or the academic qualification obtained at a foreign university for which recognition of suitability is requested;
- g) PhD diploma, if held, as well as date of achievement and the University where the course is administratively located;
- h) medical specialization diploma, if held, as well as the date of achievement and the University where it was obtained;
- i) enjoyment of political rights;
- j) not to be enrolled in degree courses, specialist or master's degrees, medical specialization schools, in Italy or abroad;
- k) not to hold positions at universities or bodies indicated in the previous art. 4 of the notice;
- l) that I am not a private employee, even part-time, and to have no income deriving from freelance activities carried out on a continuous basis;
- m) to be/not to be a public employee;
- n) not to have a kinship or affinity relationship, up to and including the fourth degree, with a professor belonging to the Department requesting the grant or with the Rector, the Director General or a member of the Board of Directors of the University, as required by the art. 18, paragraph 1, letter. c) of Law 30 December 2010, n. 240;
- o) to undertake to communicate any changes relating to the declarations made in the application;
- p) to have read the competition announcement and the Regulations for the activation of grants for carrying out University research activities available on the University website;
- q) to be physically fit to carry out the task;
- r) to have adequate knowledge of the Italian language (for foreign candidates);
- s) foreign language to discuss topics relating to the sector's subjects in the interview;
- t) that they have not received any criminal convictions and that they have no ongoing criminal proceedings; otherwise, indicate the sentences reported, even if not definitive, the date of the sentence and the judicial

- authority that issued it; also indicate whether amnesty, judicial pardon, pardon, pardon, non-mention, etc... has been granted and even if nothing appears on the criminal record. Criminal proceedings, even pending ones, must be indicated, whatever their nature. Foreign citizens must declare that they have not been criminally convicted in the state of their citizenship and in Italy;
- u) municipality of registration on the electoral lists or reasons for non-registration or cancellation from the same lists;
  - v) position regarding military obligations (for Italian male candidates born after 1985);
  - w) to have been/not been the holder of a grant(s) for carrying out research activities pursuant to art. 22 of Law no. 240/2010;
  - x) to have/not have a research grant. If holder, to be willing to renounce it in the event of this grant being awarded;
  - y) to benefit/not benefit from other scholarships awarded for any reason. In the case of being awarded a scholarship, to be willing to renounce it in the event of the award of this grant;
  - z) To be in possession of the additional scientific qualification requirements required (art. 4 of the Notice).

Pursuant to law n. 104, dated 5 February 1992, disabled candidates and candidates with DSA, pursuant to the DPCM 9 November 2021, will have to make an explicit request in relation to their situation regarding the necessary aids to be able to attend the interview in accordance with the respective regulations.

The submission of the application form must be finalized as follows:

- by signing the application on the server using Confirma service: the applicants need hardware equipment, e.g. smart card, USB device, supporting Confirma system. After signing applicants can download the signed application;
- by signing the application digitally on applicants' pc: in order to sign digitally it is necessary to have a hardware, e.g. smart card, or USB device with digital signature certificate issued by an approved certification body) and a signature for digital signatures in order to create a pdf.p7m file from the pdf file downloaded from the PICA site. The pdf.p7m file must be uploaded in the website again;
- by signing the application without digital signature. The applicants need to download the pdf file of the application, print it, sign it in original, scan it in a pdf file and upload it again on the website

**Application forms with no signature are not valid therefore will be not admitted with the exception of applications submitted with SPID access mode.**

**In case of access via SPID, indeed, no signature will be required when submitting the application.**

#### *Art. 6 Qualifications and Curriculum vitae*

The application must be complete with:

- a) Research results suitable for the selective public procedure according to the applicant. Applicants can upload maximum 30 papers only in pdf format – max 30 MB each file) and list of them;
- b) Other documents attached: document suitable for the selective public procedure according to the applicant. Applicants can upload maximum 30 papers only in pdf format – max 30 MB each file) and list of them;
- c) a valid copy of identity card or visa or permit to stay;
- d) curriculum vitae European format.

**Any potential document attached to the application should be uploaded only in PDF format. Every document that will not respect format as stated before won't be taken into account and evaluated by the examining committee.**

Under Article 15 of the Law of 12 November 2011, n. 183, it is stated that certifications issued by public offices in relation to status, personal qualities and facts are valid and may only be used in relations between private individuals. In relations with organs of public offices and managers of public services, the certificates and sworn statements are always replaced by the declarations referred to in articles 46 and 47.

Public offices and managers of public services are required to obtain as a matter of procedure the information which is the object of the signed declarations referred to in articles 46 and 47, as well as all data and documentation held by public offices, following indication by the individual concerned of the elements necessary for retrieval of the information and the details requested, or they may accept the signed declaration produced by the individual.

Non-community nationals who live in Italy must produce all relevant documents to verify conditions, facts and personal qualities certifiable by non-Italian public or private bodies.

Non-community nationals who do not live in Italy must produce all relevant documents to verify conditions, facts and personal qualities certifiable by Italian or non-Italian public or private bodies.

Non-community nationals who live in Italy may produce qualifications in original copy, certified copy or copy declared to be in conformity with the original. They may make use of substitutive declarations, according to the procedures provided for E.U. nationals, only in the event of having to prove conditions, facts and personal qualities certifiable by Italian public or private bodies.

Non-community nationals who do not live in Italy must produce the qualifications either in original copy, in certified copy or in copy declared in conformity with the original.

The criteria for assessing academic qualifications will be analytically determined by the selection committee by way of an overall evaluation, expressed with a mark out of one hundred, in accordance with the limits stated below:

- **60 points altogether for the qualifications divided up as follows:**
- **up to 10 points** for a PhD consistent with the field for which the grant is being awarded;
- **up to 5 points** for the degree score determined as follows:

**up to** 107/110 = 0 points

108/110 = 1 point

109/110 = 2 points

110/110 = 3 points

110/110 summa cum laude = 5 points;

- **up to 25 points** for publications that meet the categorization requirements defined by the CIVR and an aptitude for scientific research demonstrated through the formulation of an assessment that takes into account the academic qualifications and the curriculum submitted by the candidate;
- **up to 20 points** for specialisation degrees; certificates of attendance of post-graduate courses; other qualifications related to the service provided following employment contracts or casual work contracts or term-contracts, scholarships and appointments in national, foreign or international institutes, or in private institutions or consortia engaged in research, duly certified and showing the period and duration of the performed activities.

The candidates will be accepted for an interview if they have achieved - in relation to the presentation of the qualifications held - a score of at least 30 points of the 60 available.

The results of the evaluation of the qualifications will be made known to candidates by posting in the Centre where the interview is held. With respect to the candidates accepted for the interview only, evaluation of qualifications will be notified at the same time as the candidates are called for the interview.

#### Art. 7

#### Interview

The examination will consist of an interview relating to the examination agenda indicated in article 2 above.

During the course of the interview, the examining committee will verify the candidate's ability to discuss the topics relating to the exam in at least one foreign language.

Before starting the examination, the examining committee will determine the questions to ask the candidate; such question will be drawn by each candidate.

For the interview, the Committee has at disposal **40 points**; the test will not be considered passed unless the candidate has obtained at least 30 points out of the 40 available.

Candidates will be informed of details regarding the day and time, and eventually the place, of the interview at least seven days beforehand, except for the candidates' possibility to expressly renounce at them, by e-mail or by telegram or registered letter with return receipt.

It is necessary to provide an e-mail address in the body of the application.

To access the room where the interview is held, candidates must be in possession of a valid identity document.

The interview will be held in a room open to the public.

At the end of each session dedicated to the interview, the committee judging will compile a list of examined candidates, with indication of the score achieved by each candidate, which will be posted at the place where the examination is staged.

In order to encourage the participation of applicants and streamline the procedure in relation to foreign candidates residing outside the Italian territory, and for those residing outside the region, the interview may be held by video conference via computer using suitable locations and equipment, once the technical feasibility has been verified.

In any case, it will be possible to use the telematic method to support the interview.

The above-mentioned methods of conducting the interview will be described in detail in the minutes of the selection committee.

In any case, compliance with all security measures is due time to time.



#### Art. 8

##### *Examining committee*

By decree of the Manager, following the proposal of the Council of the Centre in which cooperation will take place, the examining committee will be appointed.

The Examining Committee is to be constituted of three members, of whom one shall also perform the function of secretary, selected from the Full Professors, Associate Professors or researchers in the field which is object of the research grant.

The members of the committee will be appointed by the Council of the Centre in which cooperation will take place. The Centre Council will indicate the three regular members of the examining Committee, as well as two deputy members to be used in case of motivated and justified impediment of the regular members.

The Committee shall be entitled to avail itself of foreign language experts.

At the end of the proceedings, the Committee will draw up a special report containing the evaluation criteria, the judgements, the overall score awarded to each candidate and the ratings of merit.

The decisions of the Committee shall be final.

In order to publicise the composition of the examining committee, the decree of appointment of the committee will be posted, for a period of not less than 120 days, in the University's "Albo online" at the link <https://titulus-unimore.cineca.it/albo/>.

#### Art. 9

##### *Forming the ratings of merit*

The ratings of merit of the candidates are formed according to the order of overall scores obtained by each candidate.

The overall score is the result of the sum of the obtained qualification evaluation score and the score obtained in the interview.

Pursuant to the provisions of art. 22 paragraph 2 of Law 240/2010, should 2 or more candidates obtain an equal score, the candidate in possession of the title of PhD or specialization diploma in the medical field will be the preferred candidate.

In the event that there is a further instance of equal scores, the younger candidate will be the preferred choice.

The research grant, as determined at art. 1 of this selective procedure, shall be awarded to the winning candidate of this selective procedure.

The ranking of merit is approved by decree of the Manager and is effective from the publication on the online Register.

In case of waiver of the assignee or resolution due to failure to accept the grant after the beginning of the work relationship, the grant will be awarded to the next entitled candidate listed in the ratings, upon the following conditions: the Department submits formal request, the research project residual period is no less than six months, with integration of the budget covering the minimum duration of the grant.

In order to immediately and suitably publicise the above ratings, these will be posted, for a period of not less than 120 days, in the University's "Albo online" at the link <https://titulus-unimore.cineca.it/albo/>.

#### Art. 10

##### *Publicising this selective procedure*

The call for applications to this procedure will be publicized **for a period of no less than 30 days** via INTERNET on the University's "Albo online" at the link <https://titulus-unimore.cineca.it/albo/> and on the website of the Ministry and the European Union.

#### Art. 11

##### *Awarding of research grants*

The winner of this selective procedure establishes a self-employed work relationship according to private law. Such relationship is not part of the institutional configuration of university professorship and the role of university researcher and is not therefore useful for purposes of employment in the personnel roles of Italian universities and university institutes.

The University, within its discretion, reserves the right not to proceed with the awarding of the grant and upon signing the relative contract.

If the winner of this procedure, even for facts not attributable in any case to him, is unable to take up service in time to ensure the conclusion of the activities by the deadline of the research project, the University itself reserves the right not to proceed with the signing of the relative contract, except for any exceptions to the expiry of the project or the possibility of an agreement between the parties to reshape the duration of the contract, which cannot

be less than the minimum limit of 6 months determined by the regulatory change introduced by art. 19 of law no. 120 of Sept. 11<sup>th</sup> 2020, and the relative remuneration.

The University is exempt from any liability if, following the signing of the contract with the winner coming from a non-EU country subject to a financial embargo in accordance with current EU provisions, the payment of the grant is slowed down or it is not possible to proceed with the payment due to the financial sanctions provided for individuals/organizations and/or countries.

**The taking up of employment is subject to verification of compliance with the quota of at least 40 per cent of staff employed on fixed-term contracts being female.**

The winner will be invited, pursuant to the provisions of art. 46 of Presidential Decree n. 445/2000, to self-certify the following conditions, facts and personal qualities:

- 1) birth certificate;
- 2) enjoyment of political rights; foreign nationals shall self-certify that they enjoy civil and political rights in the country to which they belong or from which they originate;
- 3) his/her nationality;
- 4) that he/she has never received criminal sentences; otherwise, the winners shall self-certify the sentences passed, the date the sentence was passed and the judicial authority that passed the sentence (including in the case of any amnesties, legal pardons, remissions, non-registration benefits, etc., and of nothing being shown in the criminal office registrations). Criminal proceedings must be indicated whatever their nature. Foreign nationals shall further self-certify that they have received criminal sentences in the country of which they are nationals or in Italy;
- 5) possession and number of "Fiscal Code" (Italian Social Security Number);
- 6) all details of which the party involved is aware contained in the public records office registers.

The conditions, facts and personal qualities self-certified by the winner of this selective procedure shall be submitted, by the University of Study of Modena and Reggio Emilia to suitable checks, including random checks, as to their truthfulness.

With each winner of this selective procedure will be stipulated contract of self-employment that will be signed by the winner and the Manager of the "Direzione Organizzazione, Programmazione e Sviluppo Risorse Umane".

In the case of a non-EU winner, the signing of the contract is also conditioned by the conclusion and verification of the preliminary obligations aimed at obtaining the residence permit.

The winner of this selective procedure shall comply with the provisions of the University Regulations for the awarding of grants to carry out research, and especially the provisions of articles 8, 10, 11, 12, 13, 14 and 15 of such Regulations.

A copy of these Regulations is available on the Website of the University of Study of Modena and Reggio Emilia, at the link <http://www.ufficioselezioneassunzione.unimore.it>

Candidates who, within the term established by the Administration, fail to declare their acceptance of such term or who do not take up service within the established term shall no longer be eligible for grants to carry out research.

Delays can only be justified that have been caused by serious occurrences such as health problems or duly proven *force majeure*. Any postponement of the starting date or interruption of the period of usufruct of the grant shall be allowed with respect to the winners who provide proof of having pregnancy or confinement in accordance with applicable regulations.

The prescribed procedure for the cancellation of the relationship is begun against grant holders who, after starting scheduled research activities, fail to continue these in a regular and continuative manner without justified reason, for the entire duration of the grant, or who are responsible for serious and repeated offences.

The grant holder must present, yearly, to the Council of the Centre where cooperation is provided a detailed report on the research activities performed. This report must be approved by the tutor and Centre Director.

With reference to the provisions of the Italian Legislative Decree n. 196/2003 and of the EU Regulation 2016/679, concerning the guardianship of people and other subjects regarding the processing and the circulation of personal data, the Selection and Development Human Resources Department of the University of Study of Modena and Reggio Emilia – Via Università, 4 – 41121 MODENA, as holder of the data inherent to this procedure, informs that the processing of data contained in the applications is uniquely oriented to the carrying out of selection proceedings and that the same applies to the use of computer routines and paper storage of respective documents. The Office specifies that the submittal of the data requested is obligatory and that the refusal of providing them implies as a consequence the exclusion from selection.

The privacy policy is published at the link <https://pica.cineca.it/unimore/file/InformativaPrivacy.pdf>. Candidates may exert the rights as set forth in the above mentioned laws, among which is the right to access their own personal data, as well as some complementary rights, among which is the right to update, rectify, integrate or cancel erroneous or incomplete data, or data collected not in accordance with the law.

Pursuant to the provisions of art. 5 of law n. 241 dated 7 August 1990, the person in charge of the procedure indicated in this notice is Dr. Maria Raffaella INGROSSO, Selection and Development Human Resources Department, – University of Study of Modena and Reggio Emilia, Via Università n. 4 - Modena, e-mail: [ufficio.selezioneassunzione@unimore.it](mailto:ufficio.selezioneassunzione@unimore.it).

For everything not expressly provided by the notice and in the event of applicability, reference shall be made to the provisions of the regulations mentioned in the introduction to this selective procedure and, if applicable, to the provisions of the Italian Civil Code.

Modena, 12 December 2024

**THE MANAGER**  
**(dr. Maria Raffaella INGROSSO)**  
**Digitally signed under the law “D.Lgs. N. 82/2005”**