



## Erasmus+ Mobility Agreement Staff Mobility For Teaching and Training<sup>1</sup>

Planned period of the physical mobility for teaching: from [day/month/year] to [day/month/year]

Planned period of the physical mobility for training: from [day/month/year] to [day/month/year]

Duration (days) – excluding travel days: .....

If applicable, planned period of the virtual component: from [day/month/year] to [day/month/year]

### The teaching staff member

Last name (s)		First name (s)	
Seniority <sup>2</sup>		Nationality <sup>3</sup>	
Sex [M/F/Undefined]		Academic year	2025/2026
E-mail			

### The Sending Institution/Enterprise<sup>4</sup>

Name	University of Modena and Reggio Emilia		
Erasmus code <sup>5</sup> (if applicable)	I MODENA01	Faculty/Department	
Address	Via Università, 4	Country/ Country code <sup>6</sup>	41121 Modena (MO), Italy
Contact person name and position	Ernestina Ricevuto – Head of International Mobility	Contact person e-mail / phone	agreements@unimore.it +39 059 205 6578
Type of enterprise:	Public University	Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input checked="" type="checkbox"/> >250 employees

### The Receiving Institution

Name		Faculty/Department	
Erasmus code (if applicable)			
Address		Country/ Country code	
Contact person name and position		Contact person e-mail / phone	

For guidelines, please look at the end notes on page 5.



## Section to be completed BEFORE THE MOBILITY

### I. PROPOSED MOBILITY PROGRAMME

Main subject field<sup>7</sup>: .....

Level (select the main one): Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8)

Number of students at the receiving institution benefiting from the teaching programme: .....

Number of teaching hours: .....

Language of instruction: .....

**Overall objectives of the mobility:**

**Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**



**Content of the teaching programme (including the virtual component, if applicable):**

**Training programme: Activities to be carried out (including the virtual component, if applicable):**

**Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):**



## II. COMMITMENT OF THE THREE PARTIES

By signing<sup>8</sup> this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

### **The teaching staff member**

Name:

Signature:

Date:

### **The sending institution**

Name of the responsible person: Ernestina Ricevuto

Signature:

Date:

### **The receiving institution**

Name of the responsible person:

Signature:

Date:

- <sup>1</sup> In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.
- <sup>2</sup> **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).
- <sup>3</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.
- <sup>4</sup> All references to "**enterprise**" are only applicable to mobility for staff between EU Member States and third countries associated to the programme or within Capacity Building projects.
- <sup>5</sup> **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme.
- <sup>6</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.
- <sup>7</sup> The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm)) should be used to find the ISCED 2013 detailed field of education and training.
- <sup>8</sup> Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with third countries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.